



**POWER GRID CORPORATION OF INDIA LIMITED**  
(A Government of India Enterprise)  
**SOUTHERN REGION TRANSMISSION SYSTEM – I**  
Regd. Office: B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi–110016  
Corp. Centre: ‘Saudamini’, Plot No.2, Sector-29, Gurgaon, Haryana – 122 001

**NOTICE**

**Date: 11.03.2022**

**Advt. No.: SR-I/01/2021/DT dated 09.06.2021**

**Subject: Call letter for issuance of Substitute Offer for the post of Diploma Trainee (Electrical/Civil)**

**LIST OF CANDIDATES SHORTLISTED AGAINST VACANCIES NOTIFIED FOR  
RECRUITMENT TO THE POST OF DIPLOMA TRAINEE (ELECTRICAL) & DIPLOMA  
TRAINEE (CIVIL)-SUBSTITUTE OFFER**

Based on performance of the candidates in the written test (Computer Based Test) held on 22.08.2021 for the post of “Diploma Trainee (Electrical) & Diploma Trainee (Civil)”, the following candidates are **provisionally shortlisted for verification of documents for issue of Substitute Offers against vacancies notified** for POWERGRID, Southern Region-I, subject to their fulfilling the eligibility criteria as notified in detailed Advertisement on our website.

The short-listed candidates are advised to report for document verification at **09.00 AM** on the date mentioned against their names at the address given below:

**POWER GRID CORPORATION OF INDIA LIMITED  
REGIONAL HEAD QUARTERS,  
6-6-8/32 & 395E, KAVADIGUDA MAIN ROAD,  
SECUNDERABAD – 500 080**

**DIPLOMA TRAINEE (ELECTRICAL)**

| S. N | REGN. NO | ROLL. NO. | DATE OF<br>DOCUMENT<br>VERIFICATION | DATE & TIME OF PRE-<br>EMPLOYMENT MEDICAL<br>EXAM |
|------|----------|-----------|-------------------------------------|---------------------------------------------------|
| 1    | 827602   | 131722020 | 23.03.2022                          | <b>24.03.2022<br/>(Thursday), 08:00 am</b>        |
| 2    | 830921   | 113122206 | 23.03.2022                          |                                                   |
| 3    | 827706   | 121022325 | 23.03.2022                          |                                                   |
| 4    | 826430   | 121022157 | 23.03.2022                          |                                                   |
| 5    | 828818   | 112822105 | 23.03.2022                          |                                                   |
| 6    | 828003   | 112722010 | 23.03.2022                          |                                                   |
| 7    | 829197   | 121032550 | 23.03.2022                          |                                                   |
| 8    | 828123   | 121251194 | 23.03.2022                          |                                                   |

**DIPLOMA TRAINEE(CIVIL)**

| S. N | REGN. NO | ROLL NO.  | DATE OF DOC VERIFICATION | DATE OF PRE-EMPLOYMENT MEDICAL EXAM |
|------|----------|-----------|--------------------------|-------------------------------------|
| 1    | 829200   | 221522123 | 23.03.2022               | 24.03.2022<br>(Thursday), 08:00 am  |

On successful completion of the document verification process they shall be subject to Pre-Employment Medical Examination. On successful completion of document verification and being found medically fit, they shall be issued Offer of Appointment and complete the joining formalities.

Call Letter for Document verification and other necessary documents of short-listed candidates are available in POWERGRID website [Download from POWERGRID website  Careers  Job Opportunities  Southern Region-I, Hyderabad Recruitment for the post of Diploma Trainee (Electrical/Civil) in SR-I (Click here to login)].

They are advised to go through the contents of the letter and its enclosed documents carefully. Further, they are advised to bring the following documents as listed below:

**LIST OF DOCUMENTS REQUIRED TO BE BROUGHT FOR VERIFICATION**

D Documents in original along with one set photocopy:

1. Copy of this **letter**.
2. Copy of **online application/ Resume** (Download from POWERGRID website – Candidate Login page)
3. Duly filled in Medical Examination Report (Part-I) (Download from POWERGRID website)
4. Four latest Passport size colour photographs.
5. Following documents **in original** along with one set photocopy (duly self-attested):
  - a. **A valid photo Identity proof (Driving License/ PAN/Passport/ Voter ID/ Aadhar Card etc.)**
  - b. **Date of Birth** - Matriculation Certificate (Class-X) / Birth Certificate
  - c. **Educational Qualification – (Matric, Intermediate, Diploma/ Degree-as applicable & any other Qualification)**
  - d. All mark-sheets (year-wise/semester-wise) with highlighting the date of passing the final examination
  - e. Degree/Diploma certificate
  - f. Certificate regarding specialisation/ equivalence if any from Competent Authority.
  - g. Self-Declaration regarding mode of course of qualification – Regular and Full time/ Part time/ Distance mode
  - h. **Proof of Norms** adopted by the Board/ Council/ University/Institute to convert CGPA/OGPA/DGPA into percentage.
  - i. **Experience certificates / all proofs of experiences** establishing the date of joining and date of separation in the organization, your position in the organization, salary/ wages received and nature of works handled along with pay slips, latest pay slip, PF slip, ESI Card etc. (if applicable)
  - j. **SC/ST Certificate**, in the prescribed Government of India format from Competent Authority, if applicable.
  - k. **Latest OBC (NCL) Certificate**, in the prescribed Government of India format from Competent Authority, if applicable. **Declaration Form** regarding Non-Creamy Layer status in the prescribed format.
  - l. **Latest EWS Certificate**, in the prescribed Government of India format from Competent Authority, if applicable
  - m. **Disability Certificate** in case of PwD candidate in the prescribed Government of India format, if applicable.
  - n. **Discharge Certificate, Undertaking and Proforma of Certificate for Ex-Servicemen** in the prescribed format, if applicable. (Format available at: [www.powergrid.in->Careers>Job](http://www.powergrid.in->Careers>Job) Opportunities-> Imp Formats.
  - o. **Certificate** in the prescribed format issued by Competent Authority in respect of J&K Domicile/ Victims of Riots, if applicable.
  - p. **No objection certificate in case of candidates working in Central/State Govt. Undertaking Autonomous body.** (if applicable)

q. **Employment exchange registration card (if applicable)**

r. **Declaration regarding relationship with POWERGRID Employee/ Directors as per prescribed format.**

6. **Service Agreement Bond** duly signed by candidate and the person standing surety for candidate as per mentioned in the enclosed terms and conditions of appointment. Guideline for executing Service Agreement Bond is enclosed along with the offer. Candidates are advised to study the guidelines carefully before executing the Bond. Candidates may note that they shall not be allowed to join without the Service Agreement Bond completed in all respects. (Format Download from POWERGRID website)
7. **Character Certificates** (Format Download from POWERGRID website) from two different persons not related to candidate from amongst the following:
  - (a) Gazetted Officer of Central or State Government;
  - (b) Member of Parliament/ State Legislature or Municipal Bodies;
  - (c) District Magistrate of Sub-Divisional Magistrate;
  - (d) Tehsildar or Deputy Tehsildar;
  - (e) Principals of the recognized Educational Institutions last attended.
8. **Attestation Forms** (4 in numbers) duly filled and signed by the candidate.
9. Duly filled in **Pre-Employment Medical Examination Report** (Part-I) (Download from POWERGRID website)

**In case the candidate fails to bring any of the above-mentioned certificates/ documents or if they are found not meeting the eligibility criteria specified in the detailed advertisement, then his/her candidature will be rejected and he/she will not be allowed to appear for the Pre-employment Medical Exam and shall not be considered any further.**

Candidature is liable to be rejected at any stage of recruitment/selection process or after joining, if any information provided by the candidate is not found in conformity with the criteria mentioned or if POWERGRID comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/formats are not recognized/false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of POWERGRID.

Mere appearance in the Document verification and/or Pre-employment Medical examination, does not entitle them for employment in POWERGRID. Eligibility is further subject to check / verification at various stages during / after the selection process.

**Candidates shall be required to stay for 3-4 days at their own expenses for completion of Document verification, Pre- Employment Medical Examination & Joining formalities. On successful completion of all the formalities, they shall be required to report at the training location immediately. Accordingly, they are advised to come prepared with their bag and baggage.**

**It may be noted that TA shall be paid only to those candidates who are found medically fit and report for joining at the place of training.**

We take this opportunity to welcome you to the POWERGRID family & look forward to a long and fruitful association and wish you an exciting career ahead.

\*\*\*\*\*