



**Power Grid Corporation of India Limited**  
(A Government of India Enterprise)  
CIN: L40101DL1989GOI038121  
Regd. Office : B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi- 110016.  
Phone No.: 011-26560112,  
Corp. Off.: "Saudamini", Plot No. 2, Sector-29, Gurgaon-122001 (Haryana)  
Phone No.: 0124-2822000, 2823000,  
Website: [www.powergrid.in](http://www.powergrid.in), Email ID: [investors@powergrid.in](mailto:investors@powergrid.in)

Date: 25.07.2025

Ref :Folio No./ DP ID- Client ID No.: XXXXXXXXX

**FOR IMMEDIATE ATTENTION & URGENT ACTION BY SHAREHOLDERS**

Dear Shareholder(s),

**Sub.: Transfer of Equity Shares to the Investor Education and Protection Fund Suspense Account.**

We would like to inform you that dividend declared by Power Grid Corporation of India Limited ("the Company") from time to time were remitted either electronically or by sending dividend warrants to the registered address of eligible shareholders. Details of unpaid or unclaimed dividend are uploaded on the website of the Company and also on the website of Ministry of Corporate Affairs, before transferring to Investor Education Protection Fund (IEPF) from time to time.

As per Section 124(5) of the Companies Act, 2013 ("the Act"), all unpaid or unclaimed dividends are required to be transferred by the Company to IEPF established by Central Government, after the expiry of seven years from the date of transfer to unpaid dividend account. Further, pursuant to provisions of Section 124(6) of the Act read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund), Rules, 2016 ("the Rules"), all shares, in respect of which dividend has remained unpaid or unclaimed for seven consecutive years, shall also be transferred to IEPF Suspense Account.

As per our records, it is observed that you have not encashed the warrant by which dividend was paid/remitted by the Company for seven consecutive years as per following:

Warrant No.	Warrant date	Amount Rs.
24006959	26/09/2018	2.80
25014022	22/03/2019	5.83
26003284	04/09/2019	2.50
27008870	21/03/2020	5.96
28003541	09/10/2020	4.04
29003876	08/01/2021	5.00
30002962	30/03/2021	4.00
31002409	08/10/2021	3.00
31815606	08/10/2021	56.62
40006343	11/01/2022	7.00
50004716	08/03/2022	5.50
60001625	20/09/2022	2.25
70004228	30/11/2022	5.00
80003981	24/02/2023	5.00
90003207	11/09/2023	4.75
91003184	06/12/2023	4.00
81000980	11/12/2023	65.22
92003314	05/03/2024	4.50
95355755	11/09/2024	2.75
97383056	04/12/2024	4.50
99405047	28/02/2025	3.25

The unpaid or unclaimed dividend up to Interim Dividend for the Financial Year 2017-18 have already been transferred by the Company to IEPF.

We request you to immediately send the following documents from your registered email address or by way of a letter so as to reach KFin Technologies Ltd., Registrar and Transfer Agent of the Company on or before 16.10.2025 for processing aforesaid unpaid/unclaimed dividend:

**For shares held in demat form:**

- Self-attested copy of the Client Master List showing your name, address, demat and bank account details registered against the demat account.

**For shares held in physical form:**

- Investor Service Request Form ISR - 1, Form ISR - 2 and Form No. SH 13 (Nomination Form) duly filled as per the instructions stated therein along with supporting documents including original cancelled cheque stating your name as the Account holder.

As per the Rules, shares held in physical form and in respect of which dividend remain unpaid or unclaimed for a period of seven consecutive years, are also liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificate(s). Upon issuance of such duplicate share certificate(s), the original share certificate(s) will be deemed cancelled. In this regard, the details of all shareholders whose shares are liable to be transferred to IEPF Suspense Account have been uploaded on website of the Company and the same shall be deemed as adequate notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares.

However, shareholders may note that in the event of transfer of unclaimed dividend and shares to IEPF, concerned shareholder(s) can claim the same from IEPF Authority after following the procedure prescribed in the Rules.

In case we do not hear anything from you by **16.10.2025**, we shall, as per the requirements of the Rules, transfer the shares to IEPF Suspense Account, without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend and shares once the same are transferred to IEPF pursuant to Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

The Rules and procedure for filing claim, as prescribed by the Ministry of Corporate Affairs, are available on the website of the Company at [www.powergrid.in](http://www.powergrid.in) and also on website of the Investor Education and Protection Fund at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Company/ KFin Technologies Ltd., in case you have any queries at their following address / email/ Telephone Number.

**Power Grid Corporation of India Limited**  
Company Secretary & Compliance Officer  
"Saudamini", Plot No. 2, Sector-29, Gurgaon,  
Haryana-122001  
Telephone No. 0124-2571968  
Email: [investors@powergrid.in](mailto:investors@powergrid.in)

**KFin Technologies Limited**  
Unit: Power Grid Corporation of India Limited  
Selenium Tower B, Plot No. 31-32,  
Gachibowli Financial District, Nanakramguda,  
Hyderabad - 500032  
Toll Free No.: 18003454001  
Email: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

Thanking you.

Yours faithfully

For **Power Grid Corporation of India Limited**

Sd/-  
**Satyaprakash Dash**  
Company Secretary & Compliance Officer