

# POWER GRID CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)

CIN: L40101DL1989GOI038121

Regd. Off.: B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi-110016

Phone. No. 011-26560112

Corp. Off.: "Saudamini", Plot No.-2, Sector-29, Gurgaon, Haryana-122001

Phone No.: 0124-2822000, 2823000

Website: [www.powergrid.in](http://www.powergrid.in), Email ID: [investors@powergrid.in](mailto:investors@powergrid.in)

Ref :Folio No./ DP ID- Client ID No.: 1201060500069416

Date : 10-Jul-2023

## **FOR IMMEDIATE ATTENTION & URGENT ACTION BY SHAREHOLDERS**

Dear Shareholder(s),

### **Sub.: Transfer of Equity Shares of the Company to the Investor Education and Protection Fund Suspense Account.**

We would like to inform you that the dividend declared by the Company from time to time were remitted either electronically or by sending dividend warrants to the registered address of eligible shareholders. Details of unpaid/unclaimed dividend are uploaded on our website and also on the website of the Ministry of Corporate Affairs, before transferring to Investor Education Protection Fund (IEPF) from time to time.

As per Section 124(5) of the Companies Act, 2013, all unclaimed dividends are required to be transferred by the Company to IEPF established by Central Government, after the expiry of seven years from the date of transfer to unpaid dividend account. Further, pursuant to provisions of Section 124(6) read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund), Rules, 2016 ("the Rules"), all shares, in respect of which dividend has remained unclaimed for seven consecutive years, shall also be transferred to IEPF Suspense Account.

As per our records, it is observed that you have not encashed the warrant by which dividend was paid/remitted by the Company for seven consecutive years as per following:

Warrant No.	Warrant date	Amount Rs.
20001089	06-10-2016	227.00
21000377	02-03-2017	150.00
22003266	04-10-2017	503.00
23001367	15-02-2018	368.00
24001555	26-09-2018	420.00
25009094	22-03-2019	874.50
26000865	04-09-2019	375.00
27006856	21-03-2020	894.00
28001565	09-10-2020	606.00
29001943	08-01-2021	750.00
30001043	30-03-2021	600.00
31001089	08-10-2021	600.00
40005157	11-01-2022	1400.00
50003497	08-03-2022	1100.00
60000428	20-09-2022	450.00
70003132	30-11-2022	1000.00
80002908	24-02-2023	1000.00

The unpaid/unclaimed dividend up to Interim Dividend for the Financial Year 2015-16 have already been transferred to IEPF.

We request you to immediately send the following documents from your registered email address or by way of a letter so as to reach the Company or KFin Technologies Ltd., Registrar and Transfer Agents of the Company on or before 14.10.2023:

#### **For shares held in demat form:**

- Self-attested copy of the Demat Account Statement (Client master list) showing your name, address, demat and bank account details registered against the demat account.

#### **For shares held in physical form:**

- Investor Service Request Form ISR - 1, Form ISR - 2 and Form No. SH 13 (Nomination Form) duly filled as per the instructions stated therein along with supporting documents including original cancelled cheque stating your name as the Account holder.

As per the Rules, shares held in physical form and in respect of which dividend remain unpaid/unclaimed for a period of seven consecutive years, are also liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificate(s). Upon issue of such duplicate share certificate(s), the original share certificate(s) will be deemed cancelled. In this regard, the details of all shareholders whose shares are liable to be transferred to IEPF Suspense Account have been uploaded on our website and the same shall be deemed as adequate notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares.

However, shareholders may note that in the event of transfer of unclaimed dividend and shares to IEPF, concerned shareholder(s) can claim the same from IEPF Authority after following the procedure prescribed in the Rules.

In case we do not hear anything from you on this intimation letter by 14.10.2023, we shall, as per the requirements of the Rules, transfer the shares to IEPF Suspense Account, without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend and shares once the same are transferred to IEPF pursuant to Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

The IEPF Rules and procedure for filing claim, as prescribed by the Ministry of Corporate Affairs, are available on the website of the Company at [www.powergrid.in](http://www.powergrid.in) and also on website of the Investor Education and Protection Fund at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Company/ KFin Technologies Ltd., in case you have any queries at their following address / email/ Telephone Number

**Power Grid Corporation of India Limited**  
**Company Secretary & Compliance Officer**  
"Saudamini", Plot No. 2, Sector-29, Gurgaon,  
Haryana-122001  
Telephone No. 0124-2571969  
Email: [investors@powergrid.in](mailto:investors@powergrid.in)

**KFin Technologies Limited**  
**Unit: Power Grid Corporation of India Limited**  
Selenium Tower B, Plot No. 31-32,  
Gachibowli Financial District, Nanakramguda,  
Hyderabad - 500032  
Toll Free No. 1800-309-4001  
Email: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

Thanking you.

Yours faithfully,  
For Power Grid Corporation of India Limited

Minral Shrivastava  
Company Secretary & Compliance Officer